



## VDC MEETING MINUTES

November 13, 2003

Killington Grand Hotel

Meet in the fireplace lobby

5:00-6:00

<b>SU</b>	<b>Representative(s)</b>
ACSU	
ANESU	Lauren Parren
ARSU	Katie Duggan
FCSU	Diane Lemieux
FNESU	
FNWSU	
FWSU	
Hartford	
LNSU	John Ferrara
LSSU	Bill Kimball
ORESU	Tammie Patten
OrIENSU	Richard Smith
OrSWSU	
Rivendell	
Springfield	
St. J	
WashNESU	
WindhCESU	Neil Manders
WindhNESU	
WindsSWSU	

7 SUs represented

### **Partner(s)**

Vita Learn	Winton Goodrich
	1 partner present

# MINUTES

1. Legal Update
  - a. Four year contract
    - i. Under VT school law, this is possible.
  - b. Consortium approval by commissioner
    - i. Alice Agney has been working with Richard Cate, the new commissioner since November 1 in regards to the consortium. Alice is trying to set up a meeting with Richard and us around this and possible state support.
  - c. Review updated By-laws and Partnership Agreement
    - i. (download & bring yours)
    - ii. If you cannot attend, please vote by e-mail if you approve them as is to send to the lawyer for review.
    - iii. These documents were reviewed and will be revised and sent to the lawyer.
2. Fiscal Agent Update
  - a. See # 6
3. Timeline Update
  - a. Obviously we will not have the documents legal-ready for 11-24. We are still shooting to have these signed and sent in ASAP in December.
4. Demo Update
  - a. VSBA presentation went very well; the new commissioner attended.
  - b. Bill will plan a SW regional demo; AM demo and PM hands on session, like Stowe
  - c. We'll try to videotape a demo so that we can share it more broadly.
  - d. WWSU and FWSU would like to attend a demo.
5. VDC employee job description
  - a. We want to have a contract for services as opposed to an employee. This will get finalized as soon as we decide if we will go non-profit or not.
6. Non-Profit Status 501 (3c)
  - a. Bill, Winton, Neal and Doug Harris met earlier today to discuss the benefits of different models: non-profit, consortium and third party.
  - b. Doug recommended that we should be a non-profit with an accountant.
  - c. The financial committee should work with the accountant.
  - d. Can we study the availability of insurance to cover default so that SUs can just write one check?
  - e. Benefits are financial and structural, more autonomy, exempt from school law, outside of school structure and staff turnover which may affect stability of the group, simpler and cleaner to run, would not need SU Board approval
    - i. Don't have employees; have contracted services
    - ii. Don't buy office space
  - f. Doug recommended an accountant; Winton will bring us a price.

- g. Continue with the plan of sending the documents to the lawyer for approval; bring them to the Dec. meeting for approval.
  - h. We will fill out the paperwork for a non-profit and find out how quickly it can be done.
  - i. We'll decide in Dec.
- 7. We should think about joining SIF.
- 8. Next meeting- Dec. 12, Coolidge Hotel, 1:00-3:00.