



**VDC MEETING**  
**April 7, 2005**  
**VT Institutes @ VT College**

**1:00-3:00 VDC Board**  
**3:00-5:00 Executive Committee**

**vermontdata.org**

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## **AGENDA**

1. Welcome, attendance
2. Changes to the agenda
3. Accept March 17, 2004 minutes
  - a. Changes regarding TD training dates to July 25, 26, 27, 28 (instead of August 8, 9, 10, 11)
4. VDC/DOE Project Team Report
  - a. Data discovery update
  - b. Policy document(s)
    - i. Policy Committee formation
  - c. EDW data model, VDC demo
  - d. Office space
  - e. Local data collection tools/SIS
  - f. Grant template update
  - g. Updated documents
    - i. Commissioner's letter
    - ii. Member renewal letter
    - iii. EDW timeline
5. Treasurer's Report
  - a. Budget planning
    - i. Cash flow schedule
6. Professional Development/Grant Report
  - a. Miss Vicky, Doug Reeves
  - b. Tetra Data
7. Other as needed

### **Executive Session 3:00-5:00**

1. VDC/DOE Memo Of Understanding

RSVP regrets or ILN attendance please