



VDC MEETING

**December 16, 2004
 Alumni Hall
 Vermont College
 1:00 VDC Board**

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vermontdata.org

NEXT MEETING: 1st Thursday of Month, January 6, 2005, Alumni Hall, Vermont College

	VDC SU	Directors	Present	Other Rep(s) Present
1	ACSU	Patricia Aigner	ILN	
2	ANESU	Lauren Parren	ILN	
3	CESU	Steve Jarrett		
4	FCSU	Diane Lemieux	X	
5	FNESU	Mary Helen Hart		Rob Gervais (ILN)
6	FNWSU	George Raynak	X	
7	LNSU	John Ferrara	X	
8	LSSU	Bill Kimball	X	
9	ORESU	Alice Worth	ILN	Tammie Patten
10	ORSWSU	Steve Metcalf	X	
11	Orl ENSU	Richard Smith		
12	Orl SWSU	David Ford		
13	Rivendell	Hank Plaisted	ILN (1:30)	
14	Springfield	Sara Carter	X	
15	WSSU	Brucie Donahue		
16	WWSU	Edie Beatty	X	
17	Windham CSU	Neil Manders	X	
18	Windham NESU	Chris Kibbe	ILN	
19	Windham SESU	Paul Smith	Tel. (1:35)	
20	Windsor SWSU	Linda Waite		Jim Robinson (ILN)

Directors present:

14

X or ILN = directors present

Partner	Rep	Present
DOE	Denise Sanders	X
VSBA	Winton Goodrich	
Vita Learn		
VI		

OTHER SUs

Rep(s) Present

1. Welcome, attendance. Meeting convened at 1:10. Guests were welcomed. Diane noted that she had received correspondence from Mary Helen Hart that Rob Gervais would represent Franklin Northeast for today's vote and from Linda Waite that Jim Robinson would represent Windsor Southwest.
2. Changes to the agenda. None.
3. Accept November 4, 2004 minutes. *Motion was made and seconded (Donahue/Ferrara) to accept the minutes. Passed unanimously.*
4. VDC/DOE Project Team Report. *Motion was made and seconded (Manders/Graynak) to enter Executive Session at 1:12 PM to discuss the data warehouse RFP, vendor selection, and contract negotiations. Passed unanimously. At 2:35, the board came out of Executive Session. As a result of Executive Session, a motion was made and seconded (Kimball/Donahue) to support the choice of Tetra Data as the contractor for the student data warehouse. Passed unanimously.*
5. Treasurer's Report. Tabled.
6. Other. Brucie and Bill emphasized the need for members to submit their Data Discovery forms ASAP if they have data fields they want included in the initial design. Bill has received feedback regarding the need to offer members some "models" of what local data might be useful and will respond.
7. The meeting adjourned at 2:38 PM.

Respectfully submitted,

S. Metcalf, Secretary