



VDC MEETING MINUTES
December 12, 2003
 Coolidge Hotel
 1:00-3:00

SU Representative(s)

ACSU	Patricia Aigner
ANESU	Lauren Parren
ARSU	
FCSU	Diane Lemieux
FNESU	
FNWSU	
FWSU	Natasha Dickerson
Hartford	
LNSU	John Ferrara
LSSU	Bill Kimball
ORESU	Alice Worth
OrIENSU	
OrIWSU	Dave Bickford
OrSWSU	Steve Metcalf
Rivendell	
Springfield	
St. J	
WashNESU	
WindhCESU	Neil Manders
WindhNESU	Charlie Usher
WindsSWSU	

CESU Steve Jarrett, Steve Peery

WWSU

Wind SESU Paul Smith

13 SUs represented

Partner(s)

VSBA	Winton Goodrich
	1 partner present

MINUTES/AGENDA

12-12-03

1) Update and discuss the meeting with Richard Cate

On 12-9-03, Bill, John and Alice met with the new commissioner, Richard Cate, and his leadership team. He was very interested in our project and had lots of questions. He built a data warehouse in NY where he was (Ass't) Commissioner, which was built on standard OLAP technology. Bill explained the difference between standard and virtual OLAP technology, and the benefits of the new technology.

Richard stated that he was willing to back this project with personnel at the DOE. He mentioned two weaknesses at the moment- personnel for the project and a state-wide SIMS. He wondered if the VDC group would be willing to accept state help, and be willing to use their funds for a full time person. This would look like a full time VDC person and a full time DOE person to work on this project.

He will be speaking to all of the Superintendents 12/19 on VIT about the project and the roll-out.

This will involve an approximate delay of six months for some parts of our plan (local data).

Doing this at the state level (over 100,000 students) will bring the license price down to \$1.00 after the warehouse build (not including the consortium fee). The license fee alone is currently \$5.88 per pupil.

This would mean two RFPs- one for the state SIMS, and one for the software license. The state is interested in owning the software license.

Non-profit vs consortium- there are still benefits to both. We are going to wait until after 12-19 to make this decision. Section 267.a- state law re: entering joint agreements. Sec. 261.a, 8a for joint purchases.

2) Update the Time line with a closer working relationship with DOE

This is only a proposal for discussion purposes. It will be revised after 1-12-04.

Jan	Legal agreements approved by lawyer Sign VDC Partnership Agreement Develop job descriptions Develop working protocol between VDC, DOE
Feb	Hire the two employees- VDC, DOE
March	Develop & refine RFP for Data Warehouse software (VDC/DOE)
April	Issue RFP for Data Warehouse
May	Demo Selection Day
May 20	Award contract
June 1	Build warehouse
July 1	All cleaned data delivered to TD from DOE data and norm referenced data
Aug. 2004	Training for use of warehouse
Sept. 2004	First warehouse up and running Start to work on state SIMS

- Nov. 1 RFP for SMS
- Jan. 1, 2005 Award SIMS contract
- March 2005 Start of implementation with pilot group (VDC)
- Sept. 1, 2005 Implementation of full SIMS with 2nd group of SUs

After 12/19, we should have a better idea what kind of support/commitment is forthcoming from the state. Wait until we're sure what the next step is before we put any other documents out.

The first expenditure will be during this fiscal year.

3) What are the all the parts from data entry to data analysis to support data driven decisions.

See questions below.

4) What must a Student Management System have to fully support a Student Data Warehouse?

The group felt that it would be wise to keep this separate from the warehouse for now.

5) What if individual schools want to join (not a whole SU)?

Data would flow through the SU for the participating schools.

6) SIF compliance

We should be making sure that all of our data systems are compliant. SIF- School Interoperability Framework.

7)

QUESTIONS

1. Does this mean that everyone will have to use the state SIMS?
2. Will the state SIMS kill the project?
 - a. Will there be a phase in/ roll out?
 - b. Could some schools/districts keep what they have and export their data to it?
 - c. Will there be options for schools at different levels?
3. Will this conflict with the TIID grant that was written? (no)
4. Will this be considered an unfunded mandate?
 - a. How will it be presented?
 - b. Will it be required or optional?
5. How will the data be validated?
6. Will the DOE support this if we don't move ahead right now with the timeline?
7. How does the new timeline affect our Partnership Agreement?
 - a. everything is on hold for now, but we are still planning on moving forward with the VDC, the partnership agreement and by-laws.
 - b. we should have everything ready by the 1-12-04 meeting
8. If we're going to work with DOE, what would that look like?
 - a. Pros & Cons

9. How will we work out who does what and ensure that we will still be able to get our goals accomplished?
10. Who will govern, and how?
11. Do you have to show deliverables in FY 04 if you spent the money in FY 04?
 - a. The money will spent for membership in the consortium
12. Who will be buying the license?
13. What is the Partnership fee paying for?
14. If the state owns the license, will the VDC costs go down?
15. Would it be possible to keep the costs the same every year?
16. If the state holds the license, can we require SUs to pay the VDC fee?
17. Relative to our mission, what will DOE/VDC provide? (roles/responsibilities)
18. Will we have DOE representation on 1-12-04?
19. Will it matter to TD if the state holds the license for 100,000 students but there are only 40,000 in the VDC? No, the state can populate the fields with data for all students. We have to work out that they will only have access to the warehouse through the VDC.
20. How do you validate the data? Record who enters it, and double check it as close to the source as possible.
21. Why should we buy in the first year instead of waiting until the second year?
 - a. To have input into the design of the system.
 - b. If we don't stay committed, there won't be anything to join
 - c. The state may buy the license, but will not be providing any professional development.
 - d. Collegiality around increasing student achievement.
 - e. We will be able to use the data warehouse in the first year to improve student performance.
 - f. See Year 1 benefits from previous notes.
22. Will we continue to have a buy in fee? What will it be for?

Tasks

1. Meet with commissioner in early Jan. to discuss questions/answers, and bring results to 1-12-04 VDC meeting.
2. LSSU will set up meeting

Reminders

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|------------------------|-----------------|
| 1. VDC website | vermontdata.org |
| 2. VDC leadership team | week of Jan. 5 |
| 3. Next VDC meeting | 1-12-04 |