



**VDC MEETING**  
**November 16, 2006**  
**1:30-3:30**  
**Central Vermont**  
**Chamber of Commerce**  
**Berlin, VT**  
**vermontdata.org**

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## **Minutes**

### **1. Attendance and Welcome**

- Executive Committee is seeking nominations for an addition member.

### **2. Accept 10/16/06 minutes**

- Board approved minutes of 10/16/06 with the addition that the MOE was approved.

### **3. Treasurer's Report**

- The Treasurer's report was handed out.
- Brian O'Reagan reviewed the of current budget status.
- Transfer to LAPDA as VDC fiscal agent is complete.

### **4. Staff Report**

John Ferrara and Brian O'Reagan provided Board with updates on VDC related activities since last month including:

- John Forguites has been hired as new Data Technician.
- Two new part time trainers will be added, Brucie Donahue and Amy.
- VDC is now a member of VEHI.
- The VDC will send a communication to districts, asking what their needs are.
- The MOE was approved by a majority vote via e-mail following the October Board meeting
- Training continues.
- Members were reminded that if they are planning local training, to notify VDC support and Denise Sanders.
- Contract with TetraData will be closed out by January.
- Classroom Analyzer is nearing close.
- FERPA programming is being finished up.
- Report Generator is being worked on with DOE.
- Public Portal is being tested by DOE.
- Brian is researching opportunities to coordinate Leadership Development and Assessment Literacy to help districts with vision and data driven decision making.
- Diane Lemieux told the VDC story to Victoria Bernhardt for inclusion in her new book about data warehouses.

### **5. Professional Development Session**

- Aria Benjamin demonstrated some Washington West uses of the EDW for its DRA, NECAP, and YRBS analysis activities.
- John Ferrara demonstrated the Classroom Analyzer

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|                      | <i>VDC SU</i>      | <i>Directors</i>               | <b>Directors Present</b> | <b>Exec. Comm. Present</b> | <b>Other Rep(s) Present</b> |
|----------------------|--------------------|--------------------------------|--------------------------|----------------------------|-----------------------------|
| 1                    | Addison Central    | Patricia Aigner, Co-President  |                          |                            |                             |
| 2                    | Addison NE         | Lauren Parren                  | X                        |                            |                             |
| 3                    | Addison NW         | Bob Owens, member-at-large     |                          | X                          |                             |
| 4                    | Caledonia North    | Michelle Kantor                |                          |                            |                             |
| 5                    | Chittenden East    | Steve Jarrett                  |                          |                            |                             |
| 6                    | Chittenden South   | Jude Newman                    |                          |                            |                             |
| 7                    | Essex Caledonia    | Steve Sanborn                  |                          |                            |                             |
| 8                    | Franklin Central   | Diane Lemieux,                 | X                        |                            |                             |
| 9                    | Franklin NE        | Robert Gervais                 |                          |                            |                             |
| 10                   | Franklin NW        | George Raynak                  |                          |                            |                             |
| 11                   | Lamoille North     | Terry Bailey                   |                          |                            |                             |
| 12                   | Lamoille South     | Bill Kimball, President        |                          | X                          |                             |
| 13                   | Orange East        | W. Hovey                       |                          |                            |                             |
| 14                   | Orange North       | Todd Ponto, Treasurer          |                          | X                          |                             |
| 15                   | Orange SW          | Brent Kay                      |                          |                            |                             |
| 16                   | Orange Windsor     | David Webb                     | X                        |                            |                             |
| 17                   | Orleans Central    | Jeffrey Everitt                |                          |                            |                             |
| 18                   | Orleans ENSU       | Richard Smith/Jeff Everitt     |                          |                            |                             |
| 18                   | Orleans SWSU       | Jeffrey Everitt                |                          |                            |                             |
| 19                   | Rivendell          | Hank Plaisted, member at large |                          |                            |                             |
| 20                   | Rutland SW         | Chip Baldwin                   |                          |                            |                             |
| 21                   | St. Johnsbury      | Rick Mallon                    | X                        |                            |                             |
| 22                   | South Burlington   | Steve Webster                  |                          |                            |                             |
| 24                   | Southwest VT       | Jim Boutin                     |                          |                            |                             |
| 25                   | Springfield        | Doug Holcomb                   |                          |                            |                             |
| 26                   | Washington Central | Jeff Arey                      |                          |                            |                             |
| 27                   | Washington South   | Brucie Donahue                 | X                        |                            |                             |
| 28                   | Washington West    | Aria Benjamin, Secretary       |                          | X                          |                             |
| 29                   | Windham Central    | Jil MacMenamin                 |                          |                            |                             |
| 30                   | Windham NE         | Chris Kibbe, member-at-large   |                          | X                          |                             |
| 31                   | Windham SE         | Paul Smith/JE                  |                          |                            |                             |
| 32                   | Windham SW         | Curtis Carroll                 |                          |                            |                             |
| 33                   | Windsor SW         | Rick King                      | X                        |                            |                             |
| # Directors present: |                    |                                |                          |                            |                             |

| <b>Partner</b> | <b>Rep</b>     | <b>Present</b> |
|----------------|----------------|----------------|
| DOE            | Denise Sanders |                |
| VDC            | John Ferrara   | X              |
| VDC            | Brian O'Reagan | X              |
| VDC            | John Forguites | X              |