



VDC MEETING

**October 7, 2004
 VT Institutes
 Alumni Hall, VT College
 1:00-3:00 VDC Board**

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vermontdata.org

	VDC SU	Directors	Present	Other Rep(s) Present
1	ACSU	Patricia Aigner	X	
2	ANESU	Lauren Parren	X (2:05)	
3	CESU	Steve Jarrett	X	
4	FCSU	Diane Lemieux	X	
5	FNESU	Mary Helen Hart		
6	FNWSU	George Raynak	X	
7	LNSU	John Ferrara	X	
8	LSSU	Bill Kimball	X	
9	ORESU	Alice Worth		
10	ORSWSU	Steve Metcalf	X	
11	Orl ENSU	Richard Smith		
12	Orl SWSU	David Ford		
13	Rivendell	Hank Plaisted	ILN (2:00 PM)	
14	Springfield	Sara Carter	ILN	
15	WSSU	Brucie Donahue	X	
16	WWSU	Edie Beatty		
17	Windham CSU	Neil Manders		
18	Windham NESU	Chris Kibbe		
19	Windham SESU	Paul Smith		
20	Windsor SWSU	Linda Waite	ILN	Jim Robinson
				Executive Committee
		# Directors present:	12	X or ILN = directors present

Partner	Rep	Present
DOE	Denise Sanders	X
VSBA	Winton Goodrich	
Vita Learn	Tamera Pariseau	
VI		

OTHER SUs		Rep(s) Present

Minutes

1. Welcome, attendance. Called to order at 1:20 PM.
2. Changes to the agenda. None.
3. Accept October 2004 minutes. *Motion was made (Kimball/Donahue) to accept the minutes. Passed unanimously.*
4. Project Team Report.

(Filed electronically by email.) John reviewed the RFP review process and the initial scoring results.

- The team is recommending that three vendors be invited to the showcase phase – Cognos, HP, and TetraData.
- It was decided that the project team would conduct a preliminary reference check on the three semi-finalists prior to the showcase.
- There was considerable discussion about the particulars of the showcase and the executive session, especially around scoring.
- There was consensus that, while members of the consortium are welcome to bring a team to the showcase, each member will be allocated one evaluation spreadsheet.
- All VDC member districts are encouraged to send an evaluator (or an evaluation team) to the showcase presentations. (An informal poll of today's attendees indicated that both Springfield and Windsor SW have major challenges but will try to get representation. All other SU's present indicated they would attend, with the possible exception of Orange SW if Steve M. has a conflict Tuesday AM.)
- **Showcase schedule:**
 - Tues, 10/19, 9 AM-12 N, Cognos**
 - Tues, 10/19, 1-4 PM, H-P**
 - Wed, 10/20, 9 AM – 2 PM (with lunch break), Executive Summaries (all three)**
 - Wed, 1/20, 1 PM – 4 PM, Tetra Data**
- **RULES: You must attend all three full demos to submit a score sheet. One score sheet per member district. Those who only attend Executive Summaries will be given a chance to voice their opinion in a general discussion. Score sheets will be collected at the end of each showcase presentation.**
- **The showcase is in the Pavilion building – the brick building on State Street next to the state capitol (enter from the side street – Governor Davis Avenue, I think!). The auditorium is downstairs.**

Addendum to the report: Four new SU's have expressed interest in joining VDC and are at various stages of commitment. Also, Windsor SW participated in the same Data Discovery process as Springfield. Franklin NW participated in the process on September 16.

5. Treasurer's Report. No report. VDC has been billed for services by LNSU and LSSU. There will be a published report next month.

6. TIID Grant Report. Brucie handed out a hard copy report and reviewed it verbally. (She will email it either alone or with the minutes.) The consensus was that we should wait until January before submitting changes as we will have more information once the contract is signed.

Brucie also reported on her half-day of training on an NEA sponsored data collection tool. It is an on-line school assessment tool based on the school improvement work of various current researchers (Marzano, et al). It is called Keys 2.0. The website is www.keysonline.org. There is a follow up to the assessment to help districts pursue a school improvement plan. It is free.

Brucie will also circulate the self-assessment instrument that was included in the grant and ask each SU to rate its developmental stage in data handling and decision-making.

7. Other.

a. There was a short planning discussion about VermontFest and VSA/VSBA conferences.
b. It was decided that the November meeting would be held at VermontFest on November 4. Time and location TBA.

8. The meeting adjourned at 3:05 PM.

NOTE: If you need handouts emailed, please let me know at smetcalf@res.k12.vt.us

Respectfully submitted,

S. Metcalf, Secretary