



VDC MEETING
January 6, 2005
Alumni Hall @ VT College

PO Box 545
Morrisville, VT
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ILN 53518

1:00-3:00 VDC Board
3:00-4:00 Executive Committee
if necessary

vermontdata.org

	VDC SU	Directors	Present	Other Rep(s) Present
1	ACSU	Patricia Aigner	ILN	
2	ANESU	Lauren Parren	ILN	
3	CESU	Steve Jarrett	X	
4	FCSU	Diane Lemieux	X	
5	FNESU	Mary Helen Hart	ILN	
6	FNWSU	George Raynak	X	
7	LNSU	John Ferrara	2:45	
8	LSSU	Bill Kimball	X	
9	ORESU	Alice Worth		
10	ORSWSU	Steve Metcalf	X	
11	Orl ENSU	Richard Smith		
12	Orl SWSU	David Ford		
13	Rivendell	Hank Plaisted		
14	Springfield	Sara Carter		
15	WSSU	Brucie Donahue	X	
16	WWSU	Edie Beatty	X	
17	Windham CSU	Neil Manders		
18	Windham NESU	Chris Kibbe	ILN	
19	Windham SESU	Paul Smith	Telephone	
20	Windsor SWSU	Linda Waite		

Directors present: 13 X or ILN = directors present

Partner	Rep	Present
DOE	Denise Sanders	X
VSBA	Winton Goodrich	
Vita Learn		
VI		

OTHER SUs	Rep(s) Present

NEXT MEETING: Thursday, February 3, 2005 at 1:00 PM at Alumni Hall, Vermont College

1. Welcome, attendance. Diane welcomed everyone and attendance was taken. The meeting convened at 1:15.
2. Changes to the agenda. There were no changes to the agenda.
3. Accept December 2004 minutes. *Motion was made and seconded to approve the minutes of December 16, 2005 (Donahue, Beatty). Passed unanimously.*

4. VDC/DOE Project Team Report.

a. Vendor contract

-- Denise reviewed the status of the contract negotiations and the review of the contract. Significantly, the independent review commented that this project could be a “case study” and serve as a “model” for creating and evaluating a technology project. Although the contract has not been signed yet, the project timeline remains on track because some tasks anticipated to be done after contract signing are being incorporated into the contract process.

b. Membership fees

-- Bill began a discussion of VDC personnel needs. He and John have anticipated that VDC will require 2 FTE's as of July, another if we grow to 60,000 students, and a fourth if we max out with 90,000. The discussion included questions about “post-build” needs, establishing “standard” common assessments based on the GE's, and other factors. This was a preliminary discussion but sets the direction for establishing next year's membership fees and budget.

-- A wide-ranging discussion was held regarding fees for new members, local data sets, possible collaboration with other organizations to develop model local assessments, etc. Bill reported that, by request of the VSA, he is meeting with the VSA trustees tomorrow and with regional groups in the days ahead. He and John presented recommended fees and options for new members.

Motion made and seconded (Donahue/Beatty) to approve the New Member Options document, with revisions, to be shared with superintendents, offering five options for new membership fees and services. Passed unanimously.

-- Bill shared projected member renewal rates at different levels of membership. These are approximate values based on the anticipated move to 2 FTE. Suggestion was made that the reduction in fees as the membership grows be slowed to prevent an increase when a third person has to be added (at 60,000 students). No action was taken on membership fees.

5. Treasurer's Report. Bill presented a general ledger expenditure report outlining our financial situation.

Motion made and seconded (Donahue/Beattie) to approve the treasurer's report. Passed unanimously.

6. Other.

-- Brucie Donahue reported that her work with Bill Romond indicates that we will have considerable flexibility in the use of our grant because the benefits of it are clearly evident.

-- Motion was made and seconded (Jarrett/Graynak) to approve the recommended expenditure of funds (VDC and grant) for project staff to attend the NCES conference (Bill) and the Tetra Data user conference (Bill, John, and Brucie). Passed unanimously.

Meeting adjourned at 3:00 PM