



VDC MEETING
January 5, 2006
Vermont Institutes

1:00-4:00 ALL Board members encouraged to attend this meeting

vermontdata.org

VDC
110 East State St.
Montpelier, VT
05602
Ph. 224-9110
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NO ILN AVAIL.

Deleted: 3:00-3:30 Executive Session

AGENDA

	<u>Time</u>	<u>Start at</u>
1. Welcome, attendance	5 minutes	1:00
2. Changes to the agenda	3 minutes	
3. Accept December 1, 2005 minutes	2 minutes	
4. Treasurer's Report	10 minutes total	1:10
a. Membership Update	5 minutes	
b. Budget	5 minutes	
5. Project Team Report, including	70 minutes total	1:20
a. EDWA status & timeline	40 minutes	
i. Revised project plan affecting knowledge transfer & local data process		
b. VDC Box	30 minutes	
i. What comes with your membership? What doesn't?		
6. VDC Staff Report	40 minutes total	2:30
i. Office update	5 minutes	
ii. Website	10 minutes	
iii. New VDC member trainings	5 minutes	
iv. Staffing for EDW	5 minutes	
v. Hiring update	15 minutes	
1. .2 FTE Administrative Assistant		
2. 1.0 FTE Data Analyst/Engineer		
7. Grant/Professional Development Report	30 minutes total	3:10
a. VB Conferences- feedback	15 minutes	
b. Grant budget report	5 minutes	
c. Future trainings planned	10 minutes	
8. Other	10 minutes	3:40
9. Items for next time agenda	10 minutes	3:50

All Board Members: RSVP Attendance or Regrets by 12/27 so we can arrange for a bigger space if we need it.